

# FAR EASTERN UNIVERSITY

P.O. BOX 609

MANILA, PHILIPPINES

02 July 2013

Disclosure Department The Philippine Stock Exchange, Inc. Philippine Stock Exchange Centre Exchange Road, Ortigas Center Pasig City Fax No. 636-0809

> Attn.: Ms. Janet A. Encarnacion Head

Gentlemen:

Please be informed that the stockholders on record as of 05 August 2013 will be entitled to vote on matters to be acted upon at the annual meeting of stockholders on 24 August 2013. Attached is the Notice of Annual Stockholders' Meeting.

Thank you.

Very truly yours,

FAR EASTERN UNIVERSITY

ANGELÍNA P. JOSE Corporate Secretary



## FAR EASTERN UNIVERSITY

### NOTICE OF ANNUAL STOCKHOLDERS' MEETING

#### TO FEU STOCKHOLDERS:

Pursuant to the provisions of Sections VII and VIII of the By-Laws of Far Eastern University, Inc. as amended, the annual meeting of stockholders shall be held on Saturday, August 24, 2013, at 3:00 p.m. at the Archives Room, Third Floor, Administration Building, FEU, Nicanor Reyes Street, Sampaloc, Manila, to consider the following:

### AGENDA

- 1. Call of meeting to order
- 2. Proof of notice and determination of quorum
- 3. Approval of minutes of previous meeting August 25, 2012
- 4. Academic report of the President
- 5. Approval of the annual report of the Chairman
- 6. Ratification and confirmation of the actions of the Board of Trustees
- 7. Election of trustees, including the independent trustees
- 8. Appointment of external auditor
- 9. Other matters

For the purpose of this meeting, the transfer book of the Corporation will be closed from August 05 to August 23, 2013, both dates inclusive, in accordance with Section XXXI of the By-Laws.

In the event you are unable to attend and in order to assure the presence of a quorum at the annual meeting, please accomplish the attached Proxy Form and return the same to the undersigned at the Office of the Corporate Secretary, Far Eastern University, Nicanor Reyes Street, Sampaloc, Manila. All proxies must be in the hands of the Corporate Secretary for inspection and record at least twenty-four (24) hours before the time set for the meeting as required by the By-Laws, or not later than 3:00 p.m. of August 23, 2013. The appointment of the Proxy shall not affect your right to vote in the event you choose to attend the meeting.

Should you return this proxy without indicating a choice in any or all of the above items, you hereby authorize the appointed proxy to vote in your behalf, at his or her discretion, to approve or disapprove the matters to be acted upon in the meeting.

Corporate Secretary

Manila July 02, 2013